

<b>Policy Name:</b>	ASPS Trustees Position Description
<b>Background / Purpose:</b>	This document describes the duties and responsibilities of members of the Trustees.
<b>Keywords:</b>	Position description, duties, responsibilities, qualifications
<b>Program Area or Business Line:</b>	Governance
<b>Policy Sponsor (Staff Officer):</b>	Michael D. Costelloe, Executive Vice President
<b>Approving Body:</b>	ASPS/PSF Board of Directors
<b>Authorized Signatories:</b>	Scott T. Hollenbeck, MD, ASPS President and Alan Matarasso, MD, PSF President
<b>Effective Date of Policy:</b>	June 2025
<b>Next Review Date:</b>	June 2030

***Basic Function According to Bylaws:***

*Composition:* The Trustees shall consist of six (6) members who shall be past Presidents, past Board Vice Presidents of the Society, or a past elected officer of a major plastic surgery-related organization. All Trustees must be Active Members of the American Society of Plastic Surgeons. The Trustees shall elect the Chair of the Trustees. The two (2) senior elected members of the Trustees will serve on the Board of Directors of the Society and the Plastic Surgery Foundation for a term of one (1) year. Trustees shall be ineligible to serve as members of the Ethics Committee and Judicial Council during their term of office.

*Election and Term:* Two (2) Trustees shall be elected annually to serve a three (3) year term.

*Election and Re-election:* No Trustee who has served a full three (3) year term shall be eligible for election or re-election as Trustee until at least one (1) year has elapsed.

*Nomination:* The Nominating Committee shall present one (1) or more nominations for each position of elected Trustee. All individuals nominated by the Nominating Committee must have given their prior consent.

*Duties:* The Trustees shall serve as advisors to the Board of Directors, Assemblies, President of the Society on fiduciary duty, conflict of interest and other governance related issues; shall be responsible for determining any awards or citations which the Society and the Plastic Surgery Foundation may make; shall conduct hearings and render decisions involving applicants for membership who appeal an adverse decision of the Board of Directors; and shall act as the appellate body for any appeals of adverse decisions of the Judicial Council with respect to a member's violations of the Society's Bylaws, Code of Ethics, or rules or regulations. Decisions of the Trustees in matters relating to appeals shall be final.

*Resignations and Vacancies:* Any Trustee may resign by giving written notice to the President of the Society. Such notice shall specify the date upon which the resignation becomes effective. Any vacancy occurring between Annual Business Meetings shall be filled for the remainder of the unexpired term by the Board of Directors from those described in Section 1 of ASPS Article XIV.

*Quorum:* A majority of the Trustees shall constitute a quorum for the transaction of business at any meeting of the Trustees. The act of the majority of those present at a meeting at which a quorum is present shall be the act of the Trustees.