TOPS Patient Safety CME Policy

for Physicians Participating in the ASPS® TOPS Program

Physicians who participate in the ASPS TOPS program can claim a maximum of 1 Patient Safety (PS) Credit per month for each month that they participate in the program, up to a maximum of 7 PS credits per calendar year. The following criteria must be met in order to earn PS Credits:

**PS Credit Eligibility**

- To be eligible to earn PS credit:
  - A minimum of eight completed cases must be entered during a one-month period. *Note that a case is not considered ‘completed’ until both the Procedures and Outcomes forms are filled out and saved as ‘Complete’.*

- If a participant was eligible for credits for a specific month but the credits have not yet been earned, the participant can become ineligible for the credits if there are no longer 8 completed cases during the time period. This could happen if cases were deleted or the procedure dates were changed for a case.

**Converting Eligible PS Credits into Earned PS Credits:**

- PS credits are earned after the TOPS participant completes the following steps:
  - Selects and runs either an Outcomes or Risk Factor benchmark report. *Note that the date range for the report must include months in which the TOPS participant has eligible CME credits.*
  
  - Reviews the selected report and checks the box on the report form that indicates he/she reviewed the report. *Please note – the new report and review requirement are necessary to meet updated ACCME guidelines. Both steps are required in order to convert eligible credits into earned credits.*

  - On a monthly basis, TOPS will send a report indicating the number of Patient Safety credits earned to the individual participant’s ASPS CME record.

- A maximum of 21 CME credits may be applied toward patient safety CME requirements during a TOPS participant’s three year CME cycle. Members can fulfill their ASPS Patient Safety education requirements by participating in TOPS every year during the three-year CME cycle.
Contacting the Site Management Team or ASPS:

- Should you have any questions about earning Patient Safety credit through TOPS participation, ASPS can be reached by the following method:

  o Christopher Simmons, ASPS-TOPS Registry Manager
    Phone: (800) 283-9600
    Email: csimmons@plasticsurgery.org